

Kladruby nad Labem (CZE) 20.-23. April 2023

I. DENOMINATION OF THE EVENT**Venue :** Kladruby nad Labem**Dates :** 20.-23. April 2023 **NF:** CZE**Indoor:** ☐**Outdoor:** ☒**EVENT CATEGORIES:**

Seniors	
Horses	
CAI2*-H2	CAI3*-H2
CAI2*-H1	CAI3*-H1
CAI3*-H4 WcupQ	
Ponies	
CAI3*-P2	

II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 17 November 2021.
- General Regulations, 24th edition, 1st January 2020, updates effective 1st January 2023
- FEI Veterinary Regulations, 15th edition, effective 1st January 2023.
- **FEI Driving and Para Driving Rules, 12th edition, effective 1st January 2022, updates effective 1st January 2023.**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3rd Edition, effective 1st January 2021.
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1st January 2021.
- Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place in consideration of the Covid-19 situation must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event and Covid-19 related measures, if any, prior to planning their travel to the Event. It is the responsibility of the OC/NF to elaborate, communicate and enforce a Covid-19 mitigation plan if requested by the locally applicable laws and policies. All subsequent published revisions, the provisions of which will take precedence.
- All subsequent published revisions, the provisions of which will take precedence.

THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 07.03.2023, updated on 10.03.2023



Signature:
Manuel Bandeira de Mello
FEI Director Driving and Para Driving

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.

TABLE OF CONTENTS

I.	DENOMINATION OF THE EVENT.....	1
II.	GENERAL CONDITIONS	1
III.	THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE	3
IV.	GENERAL INFORMATION	4
1.	ORGANISER.....	4
2.	ORGANISING COMMITTEE	4
3.	EVENT DIRECTOR.....	4
V.	OFFICIALS.....	5
VI.	INVITATIONS.....	6
4.	GENERAL	6
VII.	ENTRIES.....	6
1.	ENTRY DATES AND ENTRY FEES.....	6
2.	NO-SHOWS/LATE WITHDRAWALS:	7
3.	ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:	7
VIII.	TIMETABLE.....	8
IX.	COMPETITION DETAIL	8
1.	FORMAT OF COMPETITIONS	8
2.	PRIZE MONEY	9
3.	"DRESSAGE" - COMPETITION	10
4.	"MARATHON" - COMPETITION.....	10
5.	"CONES" - COMPETITION	11
X.	FACILITIES OFFERED	11
1.	ATHLETES	11
2.	GROOMS.....	11
XI.	LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS.....	12
1.	DRAW	12
2.	COMPETITION ARENA(S).....	12
3.	PRACTICE ARENA(S).....	12
4.	STABLES	12
5.	TIMING DEVICE	13
6.	SCORING/TIMING PROVIDER.....	13
8.	PRIZE GIVING CEREMONY.....	13
9.	ADVERTISING ON ATHLETES AND HORSES	13
10.	TICKETING.....	13
11.	BETTING.....	13
12.	TRANSPORT REIMBURSEMENT HORSES/PONIES.....	13
13.	WELCOME	14
14.	LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS	14
15.	ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS	14
16.	LORRY / CARAVAN FACILITIES	14
17.	SUSTAINABILITY.....	14
XII.	VETERINARY MATTERS.....	15
1.	CUSTOMS FORMALITIES	15
2.	HEALTH REQUIREMENTS	15
3.	NATIONAL REQUIREMENTS	15
4.	. PONIES.....	15
5.	INJURY SURVEILLANCE.....	15
6.	. TRANSPORT OF HORSES	16
7.	VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE	16
8.	EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP).	17
XIII.	HUMAN ANTI-DOPING.....	18
XIV.	ADDITIONAL INFORMATION	18
1.	THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC	18
2.	INSURANCES AND NATIONAL REQUIREMENTS	19
3.	PROTESTS/APEALS	20
4.	DISPUTES	20
5.	MODIFICATION TO SCHEDULE	20
6.	ADDITIONAL INFORMATION FROM THE ORGANISER.....	20
XV.	ANNEXES.....	22
1.	FEI ENTRY SYSTEM.....	22
2.	RESULTS.....	23

III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

IV. GENERAL INFORMATION**1. ORGANISER**

Name: NATIONAL STUD KLADRUBY NAD LABEM
Address: 533 14, Kladruby nad Labem 1, Czech Republic
Telephone: +420 725 929 515
Email: otipkova@nhkladruby.cz
Website: www.nhkladruby.cz

Contact Details Show Ground:

Address: 533 14, Kladruby nad Labem 1, Czech Republic
Telephone: +420 725 929 515
GPS Coordinates: 50.0580636N, 15.4842939E

Accessibility details (directions by road, nearest airport / train station):

[Train station Řečany nad Labem or Přelouč](#)

[Airport: Prague, Pardubice](#)

[Motorway D11 from Prague - exit 62](#)

2. ORGANISING COMMITTEE

Honorary President: Jiří Machek
President of the Event: Dominika Otipková
Show Secretary: Blanka Popílková
Press Officer: Kristina Chaloupková

3. EVENT DIRECTOR

Name: Dominika Otipková
Address: 533 14, Kladruby nad Labem 1, Czech Republic
Telephone:
Mobile: +420 725 929 515
Email: otipkova@nhkladruby.cz

FEI APPROVED SCHEDULE

Kladruby nad Labem (CZE) 20.-23. April 2023

V. OFFICIALS

* Compulsory

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile *Compulsory
1	Ground Jury	Ground Jury President	10071344	ELIMAR THUNER	GER	4	*ethunert@aol.com
		Ground Jury Member	10049174	JIRÍ KUNÁT	CZE	4	jiri.kunat@seznam.cz
		Ground Jury Member	10052861	TALTS, Hillar	EST	3	hillar.talts@parkuur.ee
		Ground Jury Member	10049614	ANNE-MARIE TURBE	FRA	4	anne-marie.turbe@wanadoo.fr
2	Foreign Judge	Foreign Judge	10051911	WOLFGANG CSAR	AUT	3	*wolfgang.csar@aon.at
3	Technical Delegate	Technical Delegate	10049113	STEFAN KESZYCKI	POL	3	keszycki@interia.eu
4	Assistant Technical Delegate	Assistant Technical Delegate	10049680	JAN DEVAERE	BEL		
5	Course Designer	Course Designer	10079575	JOSEF MIDDENDORF	GER	4	*JosefMiddendorf@t-online.de
6	Assistant Course Designer	Assistant Course Designer		JAKUB MACK	CZE		
7	Chief Steward	Chief Steward	10106196	BLANKA TROJANCOVÁ	CZE	4	*BTrojanцова@seznam.cz
8	Assistant Stewards	Steward	10052982	ANNA KESZYCKA	POL	3	eigi@poczta.onet.pl
		Steward	10050496	MICHAL VESELÝ	CZE	Nat.	michael.vesely@generaliceska.cz
		Steward		MIREK FRÖHLICH	CZE	Nat.	
		Steward					
9	FEI Veterinary Delegate	FEI Veterinary Delegate	10050614	ZDENĚK ŽERT	CZE	3	*zdzert@gmail.com
	FEI Veterinary Delegate or Veterinary Commission	Veterinary Commission President					
		Assistant FEI Delegate					
		Assistant FEI Delegate					
10	Veterinary Service Manager (VSM) Treating Veterinarian (PTV)	Veterinary Service Manager	10049905	ZDZISLAW PECZYNSKI	POL	3	*topwet@pro.onet.pl
		Permitted Treating Veterinarian (one for every 200 Horses)					
11	Doctor / Medical Service	Doctor / Medical Service		ZACHRAŇ MĚ	CZE		*+420 777 072 155
12	Farrier	Farrier		MILOŠ WIMMER	CZE		*+420 728 762 760
13	NF Delegate	NF Delegate (if applicable)					

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test

VI. INVITATIONS

4. GENERAL

NFs invited (mandatory for CAI2* and above)	All Nfs, the maximum number of all starts is 90 starts
Number of home drivers	unlimited
Number of foreign drivers	unlimited
Number of horses/ponies per driver	as per regulations
Number of start per driver, per category	2

Competitors are invited by the Organizing Committee through their NF

VII. ENTRIES

IMPORTANT

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND ENTRY FEES

Deadlines for Entries

Entries have to be in accordance with article 916 of the Driving rules and 116 of the General regulations

Definite entries:	03.04.2023
Last date for substitutions: (one hour prior the Horse Inspection)	Date :19.04.2023 Time :11:30 AM

LIST OF COMPULSORY FEES:

• Entry Fee per Turnout	
Single	100 EUR (2.500 CZK)
Pairs	100 EUR (2.500 CZK) PONY PAIRS: 80 EUR (2.000 CZK)
Four-in-hand	100 EUR (2.500 CZK)
• Stabling fee per horse/pony	100 EUR (2.500 CZK) CAI3*-H4 WcupQ PARTICIPANTS: 30 EUR (750 CZK) per box MAX. 6 boxes per carriage this price

FEI APPROVED SCHEDULE

Kladruba nad Labem (CZE) 20.-23. April 2023

VAT:	21%
• EADCMP Fee:	<input type="checkbox"/> Included in entry fee
	<input checked="" type="checkbox"/> Not included in entry fee
<i>Lower Level Events (CIMs)</i> CHF 18 for Driving per turnout per event <i>(For definition of CIMs see Appendix E of the FEI General Regulations)</i>	
<i>Higher Level Events</i> CHF 25 for Driving per turnout per event <i>(All other events not defined as CIMs)</i>	

Details entry procedure fee / Payment:	Stabling fee, entry fee and EADCMP fee must be paid until 5 April to the bank account: CZK 10006-5039561/0710 EUR 34534-5039561/0710 IBAN: CZ14 0710 0345 3400 0503 9561 SWIFT: CNBACZPP
Square for OCs to include details if necessary EADCMP fee all CAI2*: CHF 18.00 driver/ 18.00 EUR/434 CZK EADCMP fee all CAI3*: CHF 25.00 driver/ 25.00 EUR/603 CZK	

2. NO-SHOWS/LATE WITHDRAWALS:

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Refund procedure:

To be completed by the OCs

3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the Organiser.

Electricity for boxes (upon request):

Manure disposal (maximum € 40 per horse per Event):

Health/customs-related documents for Horses if applicable:

Hay:

40 EUR/ 1 000 CZK

Straw:

25 EUR/ 610 CZK

Shavings:

Other (please specify):

Lorry/Caravan:

Power supply: provided by the OC ☒ Not provided by the OC ☐ Price:Water supply: provided by the OC ☒ Not provided by the OC ☐ Price:

Sanitary facilities: provided by the OC ☒ Not provided by the OC ☐ Price:
 Catering facilities: provided by the OC ☒ Not provided by the OC ☐ Price:

All aforementioned amounts are including VAT

VAT number of the Organiser	To be completed by the OCs IČO: 72048972
-----------------------------	--

VIII. TIMETABLE

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	TUE	18.04.2023	7.00 - 19.00
• 1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	WED	19.04.2023	12.30
• Declaration of Starters	WED	19.04.2023	18.00
• Dressage competition	THU	20.04.2023	10.00
• Dressage competition	FRI	21.04.2023	10.00
• Marathon	SAT	22.04.2023	10.00
• Cones competition	SUN	23.04.2023	10.00

IX. COMPETITION DETAIL**1. FORMAT OF COMPETITIONS**

International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.

CAI2* - three days	Format 1	Format 2
Please check the box	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Day 1	Dressage	Dressage
Day 2	Marathon	Cones
Day 3	Cones	Marathon

CAI3*	Format 1	Format 2
Please check the box	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Day 1	Dressage	Dressage
Day 2	Marathon	Cones
Day 3	Cones	Marathon

2. PRIZE MONEY

TOTAL PRIZE MONEY	EUR	CHF
	22 500	

Breakdown of prize money – Dressage Competition

PRIZE MONEY		EUR			CHF	
		4 400				
Class	1 st place	2 nd place	3 rd place	4 th place	5 th place	Total
CAI3* H1	190	140	120	90	60	600
CAI3* H2	220	180	130	100	70	700
CAI3* P2	190	140	120	90	60	600
CAI3* H4 WcupO	1000	600	400	300	200	2500

Breakdown of prize money – Marathon Competition

PRIZE MONEY		EUR			CHF	
		5 100				
Class	1 st place	2 nd place	3 rd place	4 th place	5 th place	Total
CAI3* H1	220	180	130	100	70	700
CAI3* H2	390	290	220	160	140	1200
CAI3* P2	220	180	130	100	70	700
CAI3* H4 WcupO	1000	600	400	300	200	2500

Breakdown of prize money – Cones Competition

PRIZE MONEY		EUR			CHF	
		4 400				
Class	1 st place	2 nd place	3 rd place	4 th place	5 th place	Total
CAI3* H1	190	140	120	90	60	600
CAI3* H2	220	180	130	100	70	700
CAI3* P2	190	140	120	90	60	600
CAI3* H4 WcupO	1000	600	400	300	200	2500

Breakdown of prize money – Combined Competition

PRIZE MONEY		EUR			CHF	
		8 600				
Class	1 st place	2 nd place	3 rd place	4 th place	5 th place	Total
CAI3* H1	300	240	170	140	110	960
CAI3* H2	520	440	340	240	140	1680
CAI3* P2	300	240	170	140	110	960
CAI3* H4 WcupQ	2000	1200	800	600	400	5000

PRIZE - CLASSIFICATION

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

Applicable government tax to be deducted from Prize Money: 15%

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they

must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Space for organiser to include details if necessary

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

3. "DRESSAGE" - COMPETITION

Please find the applicable Dressage tests [here](#).

Dressage Test:

Event	Dressage Test	Event	Dressage Test
CAI2* H1	Test 2* HP1	CAI3* H4 WcupQ	Test 3*B H4 - 100x40 m Arena
CAI3* H1	Test 3* HP1		
CAI2* H2	Test 2* HP2 - P4		
CAI3* H2	Test 3* HP2 - P4		
CAI3* P2	Test 3* HP2 - P4		

4. "MARATHON" - COMPETITION

This competition will be in accordance with FEI Driving Rules

<u>Option 1:</u>	Distance	Pace	Average Speed
Section A*	ca. 5 000 m	Free	Horses 14 km/h Pony 13 km/h
Section B	ca. 7 500 m	Free	Horses 14 km/h Pony 13 km/h
Cool Down Area	800 - 1 200 m	Free	N/A

Indicate the number of obstacles in Section B (per category):

7 obstacles: singles 3*, pairs 3*, teams 3*

6 obstacles: singles 2*, pony pairs 3*, pairs 2*

5. "CONES" - COMPETITION**This competition will be in accordance with FEI Driving Rules****Type of Competition**

*Fault Competition	<input checked="" type="checkbox"/>
Time Competition	<input type="checkbox"/>
Competition in two phases	<input type="checkbox"/>
Competition with Wining Round	<input type="checkbox"/>

*The score from this round will always be used solely to decide the Final Classification in all Events.

Please describe special obstacles: wooden bridge with ramp in cones obstacle

X. FACILITIES OFFERED**1. ATHLETES****Accommodation**

Hotel: Pension Vigvam

Address: Němčice u Kolína, Němčice 152, 280 02 Kolín

Telephone: 420 222 532 547

At the expense of: The Organiser ☐ or Athletes ☒

Accommodated (bed and breakfast) from 18.04.2023 to 23.04.2023

Meals

At the expense of: The Organiser ☐ or Athletes ☒

Meals provided from 19.04.2023 to 23.04.2023

2. GROOMS**Accommodation**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser ☐ Athletes ☒

from 18.04.2023 to 23.04.2023.

Meals

At the expense of: The Organiser ☐ or Athletes ☒

Meals provided from 19.04.2023 to 23.04.2023 .

NB. Organiser must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS**1. DRAW**

Time, date and location: 20.00, 19.04.2023

2. COMPETITION ARENA(S)**First Dressage Arena**

Length: 100 m Width: 40 m

Type of Footing : grass

Second Dressage Arena (if needed/applicable)

Length: 80 m Width: 40 m

Type of Footing : grass

CONES ARENA

Length: 120 m Width: 80 m

Type of Footing : grass

3. PRACTICE ARENA(S)DRESSAGE ARENA

Length: 100 m Width: 100 m

Type of Footing : grass

CONES ARENA

Length: 100 m Width: 100 m

Type of Footing : grass

4. STABLES

Size of boxes 3 m x 3 m

(at least 3m x 3m) An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

Space for organiser to include details if necessary

5. TIMING DEVICE

Name of Manufacturer: Alge-Timing
Model: Timy3 WP, PR1aW
FEI Report number: 2014001 A, 2014002 B

6. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?
(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

YES ☐

NO ☒

Name of the Company: Tarant Events Szymon Tarant
FEI Certified Service Provider ID number:
Contact person at event (compulsory)
Name: Agnieszka Tarant
FEI ID number: 10139344
Contact email: agnieszkatarant@gmail.com>

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

7. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your Event?

NO ☒

8. PRIZE GIVING CEREMONY

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6. The ceremony will be done ☒ on the Carriages / ☐ on foot

9. ADVERTISING ON ATHLETES AND HORSES

Advertising on Athletes/Grooms/Carriages must comply with Art 941 of the FEI Driving Rules and Art 135 of the FEI General Regulations.

The Chief Steward will check that the turnouts comply with these Articles.

10. TICKETING

Are you selling ticket for spectator to attend your event: Yes ☐ No ☒

Name of your ticketing provider:

Web address to buy ticket:

11. BETTING

Betting will be authorised by the Organiser: Yes ☐ No ☒

12. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by:

The Organiser ☐ at _____ per km.

The Athlete ☒

13.WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

14.LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

Walking distance ☐

Organiser Shuttle Service ☐

Public Transport ☐ to be paid by the Organiser ☐ / the Athlete ☒

Taxi ☐ to be paid by the Organiser ☐ / the Athlete ☒

If paid by Athlete approximate cost per round trip:

Other:

15.ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1

Partner: 1

Groom: singles 1, pairs 2, teams 4

Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

One groom per driver for Singles

One groom per driver for Pairs

Two grooms per driver for Four-in-Hands

16.LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes ☒ No ☐

Square for OC to include additional details if necessary

17.SUSTAINABILITY

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS**1. CUSTOMS FORMALITIES**

Name:
Address:
Telephone:
Email:

Square for Organiser to include additional details if necessary

2. HEALTH REQUIREMENTS**GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations:
Quarantine period:
Specimen Import Licence applied:

Square for Organiser to include additional details if necessary

3. NATIONAL REQUIREMENTS

Square for Organiser to include additional details if necessary

4. . PONIES

Ponies must be in compliance with the Veterinary Regulations Chapter IX to be eligible to compete in pony events.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post-mortem examination.

6. . TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**7.1 PASSPORTS. FEI General Regulations, Art. 137**

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations.

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these Veterinary Regulations. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

The requirement for Horses to have been vaccinated 6 months and 21 days before arriving at an FEI event has been suspended until 1 April 2022. Horses must however be vaccinated to comply with the minimum equine influenza booster requirements.

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1029

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

7.4 HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1032-1040

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1046-1051 and Annex VIII

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Regulations, Chapter VII**8.1 SAMPLING. FEI Veterinary Regulations, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2 ELECTIVE TESTING. FEI Veterinary Regulations, Art. 1058

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

XIV. ADDITIONAL INFORMATION**1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC**

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") <https://inside.fei.org/fei/covid-19/return-to-play/policy-tools> is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

ASSUMPTION OF RISK / WAIVER OF LIABILITY

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during their presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event ("RELEASEES"), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

2. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

2.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

2.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

2.1.3. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

2.2. ATHLETES AND OWNERS

2.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

2.2.2. Additional Liability Information

EVERY HORSE HAS TO BE LABORATORY EXAMINED FOR EQUINE INFECTIOUS ANEMIA WITH A NEGATIVE RESULT IN THE LAST 12 MONTH. COGINGS TEST.

2.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

3. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150 or equivalent, as mentioned in the FEI General Regulations (Art. 161-162) available at the following link: <https://inside.fei.org/content/general-regs-statutes>.

4. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

5. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

6. ADDITIONAL INFORMATION FROM THE ORGANISER

Space for organiser to include reference to National Laws when necessary

Minimum Age Limitation for Athletes and Grooms – Article 912:

Senior Classes		Athlete Minimum Age
Horses Four-in-Hand		18 years
Horse Pairs		16 years
Horse Single		14 years
All Pony Classes		14 years
Under 25 Classes		Athlete Minimum Age
Horses Four-in-Hand		18-25 years
Horse Pairs		16-25 years
Horse Single		16-25 years
All Pony Classes		16-25 years
Juniors Classes		Athlete Minimum Age
Horse Pairs		16-18 years
Horse Single		14-18 years
All Pony Classes		14-18 years
Children Class		Athlete Minimum Age
Single Pony		12-14 years
Grooms	Minimum Age	
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.	
Para Driving	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.	
Children	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.	

Minimum Age Limitation for Horses – Article 929:

Horses	Minimum Age
CAI1*	5 years old or over
CAI2* and above	6 years old or over

XV. ANNEXES**1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹:

Name*: Otipková

First Name*: Dominika

E-Mail*: otipkova@nhkladruby.cz

Access Rights*: ☒ Admin² ☐ Consult³**Events⁴:**

FEI ID¹: 10148998

Name*: Popílková

First Name*: Blanka

E-Mail*: popilkova@nhkladruby.cz

Access Rights*: ☒ Admin² ☐ Consult³**Events⁴:**

FEI ID¹: 10139344

Name*: Tarant

First Name*: Agnieszka

E-Mail*: agnieszkatarant@gmail.com

Access Rights*: ☐ Admin² ☒ Consult³**Events⁴:**

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

*** Mandatory Fields**

2. RESULTS

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**